



# Nursing Tele Grand Rounds Presentation Template



These are a few suggested headings as cues to guide your case presentation and provide a standardised format to enhance case discussion.

## Suggested headings for Case Presentation using PowerPoint (adapt as required)

- Cover slide – Name of clinician and site presenting
- Initial presentation – reason for presenting at ED, model of transport, signs, symptoms, how many staff on duty, MO on site?, initial management
- Background – previous history, family support, previous investigations, additional information
- Stabilisation – Key interventions – what did you do and why? (Pathology, ISTAT, ECG, O2, IVC, Medications)
- Admit / Transfer/ Retrieval – Why was this action taken?
- Case management by Regional Referral Centre – what further investigations were done, who were they consulted by, what treatments were initiated, how far away from home is the RRC?
- Discharge to community – what agencies were involved, what referral patterns were generated for follow up, what community support was required?
- What worked well – what was achieved?
- What could have worked better – any barriers or lessons learned?
- Patient Outcome – was the outcome the best for the patient, where is the patient now?

## Hints for Layout Design of PowerPoint Slides for Videoconferencing

### **Format**

- Always use horizontal layout
- Stay within a 20cmx16cm box size
- Keep visuals simple - Use background images **sparingly**
- When using illustrations, graphs and charts size as large as possible.
- Use clean, bold lines

### **Font**

- Recommended font –**32**
- **Preferred fonts:** Arial, Universe, CG Omega and Helvetica
- **Avoid** Courier or times New Roman

### **Text**

- Six words per line-maximum
- Six lines per slide-maximum
- **No animations**
- Do not use all upper-case letters this is very hard to read, use a combination of both.

## **Contrast**

- Do not use “drop shadows”
- The colours of text and background should contrast for clear visibility

## **Colour**

- Some colours fade, blur and distort when transferred from a computer to a video image
- **Do use** blues, black and white for both text and background.
- Suggested combinations: yellow on blue, white on blue.

## **Suggested case presentation format**

The most important aspect of a case presentation is **what we can learn from it**. Try and pull out important information and highlight the key issues rather than giving all aspects of the care episode equal weight. For example, don't feel that you have to discuss all pathology and medical imaging findings (if you have access to them); include only what is pertinent to the issue being addressed.

Case presentations should include multidisciplinary team members involved in the care of the patient where possible; this may be by way of referral networks, discharge planning, community care options.

Ensure you have liaised with the Medical Officer prior to the case presentation.

### 1. Brief case summary from admission (include ambulance episode if relevant):

- Pre hospital events
- Initial assessment
- Diagnostic process
- Interventions
- Referrals
- Follow up

### 2. Evaluate the episode of care:

- What were the most problematic areas of management?
- Why did things begin to unravel?
- What could have been done differently?

### 3. You can include how the care provided compares with the current literature / policies / procedures / guidelines if you wish.

Note: Focus should be placed on identifying the issues related to the process or system of care , not on the individuals who provided the care.

### 4. Discuss measures that can be recommended or implemented to prevent a similar incident from occurring again if the outcome was an adverse event.